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**University of Maryland Fellows Program**

**Student Internship Position Template**

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| Organization Name:(include division, section, sub-section if applicable) |  |
| Location of Position: (address) |  |
| Website: |  |
| Contact Person or Supervisor Name / Title: |  |
| Preferred Mode of Communication: | [ ]  Phone: [ ]  Email: |
| Office Description: | (Please provide a brief one-to-two sentence overview of your office mission / main functions.) |
| Desired Hours Per Week: |  |
| Position Description or Duties:  | (Summarize goals for the intern. Please include, if possible, an overview of both substantive and administrative responsibilities. If applicable, indicate willingness to base select duties on the intern’s areas of interest/professional development goals.)  |
| Qualifications and/or Skills Desired: |   |
| Application Requirements: |   |
| Application Deadline: |  |
| Method of Application: | [ ]  Students send resume to jarasan@umd.edu, for compilation to be sent in group to contact person/email listed above and corey.graves@census.gov |